![Carrington Mortgage Services, LLC - CarringtonCorrespondent.com](logo)

CMS Non-Delegated VA Sponsorship Guide

Requesting VA Sponsorship

Non-Delegated Correspondent Sellers must follow the instructions below to request VA sponsorship:

1. Remit $100 check payable to the Department of Veterans Affairs.

2. Mail Check to:

   Carrington Mortgage Services, LLC
   1600 South Douglas Road, Suites 110 & 200-A
   Anaheim, CA 92806
   Attention: Client Administration

Non-Delegated Correspondent Seller must be approved and have the ability to originate, process and close VA loans.
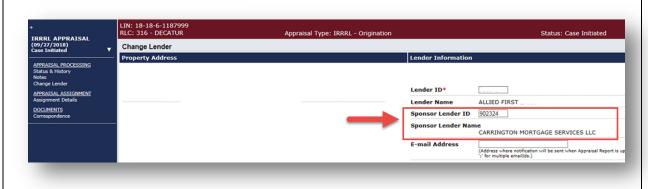
Registering a Loan

All Non-Delegated Correspondent Seller VA loans must be **Registered** in corrIQ Portal prior to ordering the appraisal through the VA portal.

Add Carrington as Sponsoring Lender

1. Login to VA Portal, WebGLY at:

   https://weblgy.vba.va.gov

2. Access the Case Number

3. Click **Change Lender**

4. Enter **Sponsor Lender ID:** 902324

5. Enter **Sponsor Lender Name:**

   Carrington Mortgage Services, LLC

6. Click OK

VA Funding Fee

Non-Delegated Correspondent Seller is responsible for paying the VA Funding Fee. CMS will audit the closed loan file to validate the Funding Fee has been paid prior to CMS purchasing the loan.
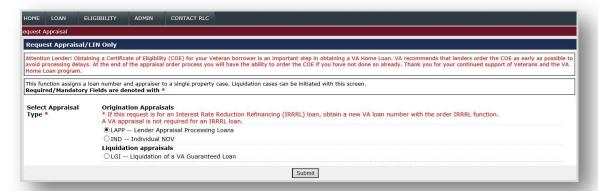
Appraisal & Notice of Value (NOV)

As the VA Sponsor, CMS is required to issue the Notice of Value (NOV) within 5 days of appraisal delivery to the lender. All appraisal assignment requests must be completed using Carrington's VA Lender Sponsor Identification Number.
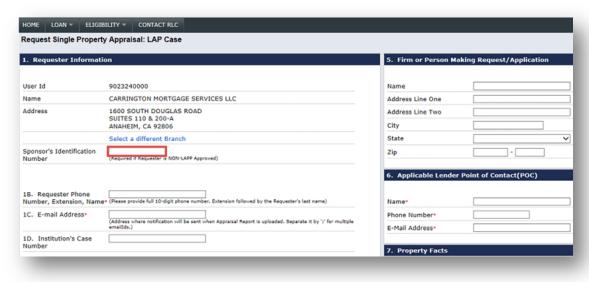
Carrington's VA Sponsorship Identification Number: 902324-00-00

Ordering the Appraisal

To request the appraisal, choose LAPP as the **Appraisal Type** and click **Submit**.

In **Section 1**, complete all fields and verify 902324-00-00 as the **Sponsor's Identification Number**.

Ordering the Appraisal, Continued

In **Section 9**, verify the Veteran's Name, Address, City, State and Zip Code