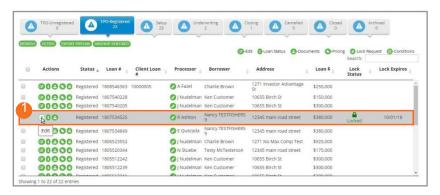
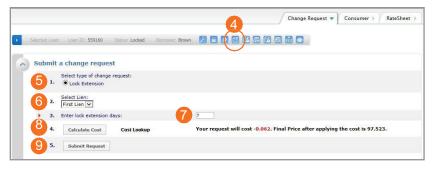
#### CORRESPONDENT

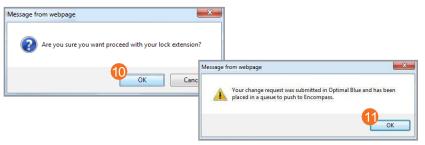


# Processing an Auto Lock Extension









## LOG INTO CORRIQ

### AND NAVIGATE TO YOUR PIPELINE.

Locate the locked loan to which you want to process an auto lock extension.

- Click the green **EDIT** icon.
- Click on PRODUCT PRICING.
- Click on GET PRICING.

# YOU WILL BE DIRECTED TO **OPTIMAL BLUE.**

- Once in Optimal Blue, click on the 4TH BLUE BOX at the top.
- 5 Select the LOCK EXTENSION radio button.
- Select Lien: FIRST LIEN.
- The Enter NUMBER OF DAYS for extension request.
- 8 Click CALCULATE COST button and OB will return cost.
- Click SUBMIT REQUEST.
- Click **OK** in this window to proceed with your lock extension.
- Click **OK** in this window acknowledging submission of your change request.

### **CONFIRMATION EMAIL**

Lastly, you will receive an email confirming auto lock extension once the extension request has been accepted.

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