

## FHA CASE NUMBER TRANSFER REQUEST FORM

To request an FHA Case Number Transfer, please complete all of the fields on this form:

FHA Case Number:
Carrington Loan Number (if applicable):
Sponsor Agent ID (if available):
New Lender Name:
New Lender ID:
New Lender Contact Person:
New Lender Contact Telephone:
New Lender Contact Email:

Are you requesting an Appraisal Transfer as well? Yes No

Please include a Signed Letter from the Borrower authorizing the transfer with your request.

Once all of the information above has been collected/completed please email the form and borrower authorization to <u>FHACaseNumbers@carringtonms.com</u>. Please note, there is a 72 business hour turn time on all case transfer requests.

If you have any questions/concerns, please call (866) 453-2400 then press "4".

The phone line is monitored Monday-Friday 9am-5pm EST.