



## FHA CASE NUMBER TRANSFER REQUEST FORM

To request an FHA Case Number Transfer, please complete all of the fields on this form:

FHA Case Number: \_\_\_\_\_

Carrington Loan Number (if applicable): \_\_\_\_\_

Sponsor Agent ID (if available): \_\_\_\_\_

New Lender Name: \_\_\_\_\_

New Lender ID: \_\_\_\_\_

New Lender Contact Person: \_\_\_\_\_

New Lender Contact Telephone: \_\_\_\_\_

New Lender Contact Email: \_\_\_\_\_

Are you requesting an Appraisal Transfer as well?    Yes    No

Please include a Signed Letter from the Borrower authorizing the transfer with your request.

Once all of the information above has been collected/completed please email the form and borrower authorization to [FHACaseNumbers@carringtonms.com](mailto:FHACaseNumbers@carringtonms.com). Please note, there is a 72 business hour turn time on all case transfer requests.

If you have any questions/concerns, please call (866) 453-2400 then press "4".

The phone line is monitored Monday-Friday 9am-5pm EST